

NOTTINGHAM COUNTRY MUNICIPAL UTILITY DISTRICT

**Greenbelt Park  
Event Request Form**

\*\*\*Please complete the information below and submit this form no later than 30 days prior to your potential event to parkuse@ncmud.com. A representative from the Nottingham Country Municipal Utility District's Board of Directors will contact you to obtain any additional necessary information and coordinate the execution of a Park Use Agreement. You are NOT authorized to use Greenbelt Park facilities for an organized group event until you have entered into a fully executed Park Use Agreement approved by the District. The District reserves the right to deny any request at their sole discretion due to scheduling conflicts, park maintenance, or otherwise.\*\*\*

**Event Contact Information:**

Requestor: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Onsite Contact Name: \_\_\_\_\_

Onsite Contact Phone: \_\_\_\_\_

(Note: Please note that the onsite contact must be available to be reached at all times during the Event.)

**Event Information:**

Event Name: \_\_\_\_\_

Summary of Event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s): \_\_\_\_\_

(Note: If this is a recurring event, please list ALL dates that you are requesting use of the park facilities.)

Start Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Anticipated Attendance Number: \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_